What is FERPA?

The Family Educational Rights and Privacy Act (FERPA) is a federal law designed to protect the privacy of, and limit access to, student educational records. Please visit the following link to learn more: www.ed.gov/policy/gen/guid/fpco.

Become an Authorized User

An authorized user is an individual who has been granted permission to view and discuss a student’s billing account. Parents, guardians and other family members do not automatically have access to view their student’s account.

Students can designate Authorized Users to access their student account information, pay bills and discuss the account with the Cashier's Office. For more information, please visit https://cashier.rice.edu/authorized-users.

Payment Plans

Rice University provides an optional 4-month payment plan that allows parents to spread payment of tuition, fees, room and board over the course of the semester, rather than a single payment up front. Payment Plans are available during the Fall and Spring semesters, and all Quadmesters. A one-time per semester, non-refundable fee of $75 is charged at the time of enrollment. Visit the Bill + Payment Suite to enroll in a Payment Plan.

Direct Deposit

The convenient, secure way to receive refunds directly into your bank account. Set up electronic refunds today in the Bill + Payment Suite!

1098-T Tax Forms

The Cashier's Office generates 1098-T and 1098-E tax forms for students who made payments for qualified tuition and related expenses during the calendar year. Students can elect to receive the 1098-T tax form electronically in the Bill + Payment Suite. International students can contact the Cashier's Office to request a 1098-T tax form.
Payment Options

Online Payments
Payments can be made through the Bill + Payment Suite, including Electronic Check (free service) and Credit Card payments (2.85% convenience fee is added).

In-Person Payments
Debit card, cash, and check payments are accepted when paying in-person at the Cashier's Office. There are no fees associated with in-person payments.

Mailed Check Payments
Check payments mailed to the Cashier's Office must be payable in US Dollars. The student's Name and Rice ID Number should be included for accurate payment processing. Checks should be made payable to Rice University and should be mailed to:

Rice University
Cashier’s Office - MS 55
P.O. Box 1892
Houston, TX 77251-1892

*Scholarship checks should be mailed to the Office of Financial Aid.

Third Party Sponsorships, College Savings & Prepaid Tuition Plans
Rice University students who are being sponsored by an employer or government can participate in our third-party billing service. Sponsored students or students electing to use funds from a 529 Prepaid Tuition Plan should contact the Cashier’s Office for more information. Students electing to use a 529 College Savings Plan should contact their plan administrator to request a disbursement of funds.

International Payments
Rice University uses Flywire for international payments to make the online payment process secure and simple when paying the university from accounts in your home country. With Flywire, you can pay online from any country and any bank. It is a safe and trusted payment method that can be tracked by you and the university each step of the way. For more information, please visit https://cashier.rice.edu/international-payments or contact Flywire Customer Support.

Welcome to Rice University!
New Student Checklist
(https://cashier.rice.edu/new-students)

- Establish Authorized User access to your Payment Suite account
- Sign up for Direct Deposit to receive refunds faster & easier
- Review your Payment Options
- Enroll in or submit a waiver for the Aetna Student Health Insurance Plan
- Review the Student Financial Responsibility Agreement
- Consider a Tuition Refund Insurance plan

Check your Rice email for bills and other important information from our office!

Contact Cashier's Office
Phone: 713.348.4946
Email: cashier@rice.edu
Website: https://cashier.rice.edu
Office Hours: 7:30 AM - 4:30 PM, M-F
Walk-In Hours: 8:30 AM - 4:00 PM, M-F

Flywire Customer Support
Phone: +1.800.346.9252
Email: support@flywire.com
Web: www.flywire.com/contact

Important Dates:
August 12, 2019
Fall Tuition, Fees & Other Expenses Due
January 10, 2020
Spring Tuition, Fees & Other Expenses Due

Metro Q Cards
Rice undergraduate students can visit the Cashier's Office to pick up a FREE Metro Q Card!

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Website: https://cashier.rice.edu
Office Hours: 7:30 AM - 4:30 PM, M-F
Walk-In Hours: 8:30 AM - 4:00 PM, M-F